### Agenda – November 3, 2016  
4:45 PM  
Interpreters Division  
Annual Meeting – ATA 57th Annual Conference

<table>
<thead>
<tr>
<th>Who</th>
<th>Topic</th>
<th>Allocated Time</th>
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| Marsel            | - A thank you note to Carol Velandia  
- Carol’s words  
- Introduction of LC members (mention the Assistant Administrator-elect)  
- Overview of meeting                                                                 | 6 minutes      |
| Milena            | - ID Survey update                                                                               | 6 minutes      |
| Helen             | - Panel discussion on ethics ("Ethics" as a highlight this year)  
- Introduction of Robyn Dean as our Guest Speaker (mention the multiple sessions Robyn is presenting) | 8 minutes      |
| Tianlu            | - Social Media  
  o Statistics                                                                                     | 6 minutes      |
| Lorena, Paula & Farah | - Blog  
  o Interviews  
  o Thank previous blog contributors and invite them to continue writing for us. Mention that Cyril Flerov and Robyn Dean have donated autographed books to be raffled during the annual dinner  
- Website                                                                                         | 8 minutes      |
| Cris Silva & Marsel | - Translation of “Getting It Right – Interpreting” into Portuguese                                  | 4 minutes      |
| LC                | - Q&A session                                                                                   | 15-20 minutes  |