

## Japanese Language Division

### Record of Division Annual Meeting Pre-ATA62

October 9, 2021, 8:00 PM EDT, online

1. Call to Order and Welcome
  - Meeting called to order at: 8:01 p.m. / 24 members
  - Division Administrator Céline Sutherland Browning (DA) called for questions and corrections to the minutes of JLD's Annual Meeting at ATA61 (2020).
    - Member Patricia Pringle moved to accept minutes.
    - Member Izumi Myers seconded; no objections noted.
2. Introduction of New Members and First-time Attendees
  - Eddie Shawen
3. Call for Planning Committee
  - JLD seeks members to volunteer for the Planning Committee who will find candidates for future conference presentations.
4. JLD Overview (Reports) for 2020-2021
  - Conference planning: The Planning Committee met five times over four months and submitted proposals for five sessions, which resulted in successful nomination of Distinguished Speaker: Prof. Tomoko Tamura of ICU (two sessions), plus three regular sessions.
  - Tech Team activities – Monthly online events (7 webinars, 8 coffee hours, 4 round-table discussions or Monju no Chie, and one global coffee hour)
  - JLD Times – Two issues published
  - JLD's own Zoom account
  - Request for feedback on JLD activities and conference sessions
  - Discussion on JLD's communication (JLD broadcasts from HQ, Groups.io mailing list, Facebook, LinkedIn, Newsletter (JLD Times))
    - Patricia Pringle: Appreciation on online meetings and communications
    - Kazu Aoyama: Appreciated receiving more communications from JLD via various channels
    - Yoko Usui: Mailing list and Facebook work; Mailing list replies could be filtered
    - Hiro Tsuchiya: Volume of communication is good, but could be confusing. Regular planned email distribution (on a certain day of the week, certain date of the month, for example) may make it easier for members to keep track.
    - Kaz Okamoto: We reserve email from mailing list for official announcements; and more casual, frequent notices are made in the Facebook page.
    - Kyoko Komatsu: Clarification on different mailing lists
    - Nadine Edwards: Mailing list is used less for discussions. Where do JLD members have discussions?
    - Kayo Wood: Slack may be a good platform (less formal, easier to respond, notification frequency can be adjusted, can create different channels)
5. New Business for 2021-2022
  - JLD session ideas for ATA63
  - JLD members nominated to run for the Board of ATA Directors: Manako and Celine

- New Administrators: Paul Koehler, Administrator and Hajime Sato, Assistant Administrator
- Leadership Council – main volunteers
  - Nadine Edwards; Katrina Leonoudakis; Noriko Nevins; Kaz Okamoto; Akiko Sasaki-Summers; David Budd; Kyoko Komatsu; Tamara Latham Sprinkle; Tsubasa Mine
  
- 6. Free discussion
  - Izumi Suzuki: Its' important to have JLD representation in ATA Board; encourage voting members to vote for JLD candidates.
  
- 7. Adjourn
  - Time 9:00 p.m. / 27 members present

Recorder: N.A. Edwards