

**AMERICAN TRANSLATORS ASSOCIATION
REQUEST FOR DISCUSSION BY THE BOARD OF DIRECTORS**

Date:

Proposed by:

Proposer's ATA title:

Email address:

Topic for discussion:

Any ATA Division, Committee, Chapter, or Affiliate, Task Force, etc., as well as any member, may request discussion of any topic or any document that they have produced, for the specific purposes of informing the Board and receiving feedback from the Board. The ATA President and Executive Committee will decide whether or not to place the topic on the Board agenda for discussion, or possibly to refer it to another committee (e.g., the Governance & Communications Committee).

Each Request for Discussion by the Board of Directors must **relate to only one topic**. If multiple topics are involved, a separate request should be submitted for each topic. The "Topic for Discussion" above must clearly summarize the topic. Requesters must include an outline of the topic, its relevance to ATA, how the topic or document is planned to be used, and any specific feedback requests in the Background/Rationale section below. Any documents to be discussed must be submitted in PDF format together with this Request for Discussion.

BACKGROUND/RATIONALE:

For discussion topics, submit one Board Discussion Request for each topic and provide a statement of the topic, relevance, planned use, and feedback requests below. Attach any documents to be discussed.

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Other (please explain):

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